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## MEMORANDUM

TO: Vermont Educators  
FROM: Office of Educator Licensing  
SUBJECT: Changes to Educator License Terms & Fees  
DATE: May 27, 2015

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This memo is to notify you of the following changes to educator license terms and fees that will begin on July 1, 2015. The new fees will be charged to all complete applications which are post-marked or submitted electronically on July 1, 2015 or later. Complete applications received on or prior to June 30, 2015 will be billed according to the existing standard of \$40 for processing and per year of the license. Please be advised that submission of incomplete applications will be returned to applicants minus the non-refundable processing fee.

License Type(s)	Term	Fee
Level I or Apprenticeship	3 years	\$200.00 includes: * \$50.00 Non-refundable application processing fee * \$50.00 fee per year per license term
Level II or Retired	5 years	\$300.00 includes: * \$50.00 Non-refundable application processing fee * \$50.00 fee per year per license term
Provisional	2 years	\$150.00 includes: * \$50.00 Non-refundable application processing fee * \$50.00 fee per year per license term
Emergency	1 year	\$100.00 includes: * \$50.00 Non-refundable application processing fee * \$50.00 fee per year per license term

License terms were changed with the Vermont Standards Board for Professional Educators [Rule changes in December 2014](#). Fee changes were approved by the Vermont Legislature in May 2015. The Vermont Agency of Education had not requested a fee increase from the legislative body since 2007.